



PHILIP L. BROWNING  
Director

# County of Los Angeles DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Los Angeles, California 90020  
(213) 351-5602

## Board of Supervisors

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# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

October 07, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

19 October 7, 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

## **RECOMMENDATION TO AMEND 34 WRAPAROUND APPROACH SERVICES CONTRACTS TO EXTEND THE TERM (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

### **SUBJECT**

The Department of Children and Family Services (DCFS), the Department of Mental Health (DMH), and the Probation Department (Probation) seek approval to amend 34 Wraparound Approach Services (Wraparound Services) contracts on a month-to-month basis as needed for up to six months effective November 1, 2014 through April 30, 2015 at a cost of \$51,832,000. The departments also request delegated authority to execute amendments to increase or decrease cost by no more than 10% of the maximum contract sum, if necessary, to accommodate any unanticipated increase or decrease in units of service provided.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Approve Form Amendment (Attachment A) to the Wraparound Approach Services contracts and delegate authority to the Director of DCFS or his designee, the Director of DMH or his designee, and the Chief Probation Officer or his designee to execute this amendment or a substantially similar version with the 34 Wraparound contractors listed on Attachment B. The estimated cost of the six-month extension is \$51,832,000, financed using 36 percent Federal Title IV-E funds, 33 percent State, and 31 percent net County cost (NCC). Funding is included in the Department's Fiscal Year (FY) 2014-15 Adopted Budget.
2. Delegate authority to the Director of DCFS, or his designee, to execute amendments, to change the contract terms and conditions, if necessary, to accommodate unanticipated changes in service and increase or decrease the budget allocation by no more than 10% of the maximum contract sum, if necessary, to accommodate any unanticipated increase or decrease in units of service provided

that: (a) sufficient funding is available; (b) prior County Counsel approval is obtained; (c) the Director of DMH or his designee and the Chief Probation Officer or his designee approved the amendment; and, (d) the Director of DCFS notifies the Board and the Chief Executive Office (CEO) in writing, within 10 working days of execution.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The current Wraparound Services contracts expire on October 31, 2014. The recommended actions will allow the County of Los Angeles (County) to continue delivery of the Wraparound Services in compliance with the County's Katie A. Settlement Agreement and Katie A. Strategic Plan. On April 10, 2014, the California Department of Social Services (CDSS) approved DCFS' request to extend the Wraparound Services contracts from November 1, 2014 through April 30, 2015 (Attachment C), to facilitate the completion of a scored Request for Statement of Qualifications (RFSQ) solicitation process, implementation of the County's redesigned Wraparound Services delivery model and incorporation of the first year transition payment structure. Without the approval of the recommended actions, DCFS, DMH and Probation will not be able to continue delivery of Wraparound Services.

## **Implementation of Strategic Plan Goals**

The recommended actions are consistent with the principles of the Countywide Strategic Plan Goal #2 – Fiscal Sustainability and #3 – Integrated Service Delivery. The recommended actions will enable DCFS, DMH and Probation to: 1) Strengthen and enhance the County's capacity to sustain essential County services through proactive and prudent fiscal policies and stewardship; and 2) Maximize opportunities to measurably improve client and community outcomes and leverage resources through continuous integration of health, community, and public safety services.

## **FISCAL IMPACT/FINANCING**

The estimated cost of the six-month extension is \$51,832,000. The cost is financed using 36 percent Federal Title IV-E funds, 33 percent State, and 31 percent NCC. Funding is included in the Department's FY 2014-15 Adopted Budget.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

DCFS evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply, as the contracts were not awarded under the provisions of Chapter 2.121. These services cannot be effectively performed by County employees because they require the utilization of resources that are not available in the County system. The Cost-of-Living Adjustment (COLA) provision does not apply to these Contracts.

The amendment complies with CDSS – Manual of Policies and Procedures (MPP) Purchase of Service Chapter 23-600, 23-622 and was approved by CDSS Contracts on April 10, 2014.

This Board letter and Form Amendment were reviewed and approved by DMH and Probation. The Board Letter and Form Amendment were reviewed by the CEO and County Counsel. The Form Amendment was approved by County Counsel as to form.

## **CONTRACTING PROCESS**

No additional contracting process is required. CDSS approved (Attachment C) DCFS' request to extend the term of the 34 current Wraparound Approach Services contracts on a month to month basis to facilitate completion of the scored RFSQ solicitation process. This extension allows the implementation of the County's first year transition rate payment for the redesigned Wraparound service delivery model.

#### **CONTRACTOR PERFORMANCE**

The contractors have continually met all performance standards as outlined in the current contracts and have been determined to be responsive and responsible contractors by the County's Program Managers.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

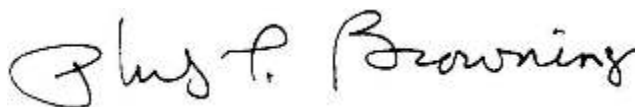
Without the approval of the recommended actions, DCFS, DMH and Probation will not be able to continue contracting to provide Wraparound Services.

#### **CONCLUSION**

Upon Board approval, the Executive Officer, Board of Supervisors, is requested to return one adopted stamped Board letter to DCFS, DMH and Probation:

- 1) Department of Children and Family Services  
Contracts Administration Division  
Leticia Torres-Ibarra, Contracts Division Manager  
425 Shatto Place, Room 400  
Los Angeles, CA 90020
- 2) Department of Mental Health  
Contracts Development and Administration Division  
Richard Kushi, Administrative Services Division Manager  
550 South Vermont Avenue  
Los Angeles, CA 90020
- 3) Probation Department  
Contracts and Grants Management Division  
Latasha Howard (Tasha), Probation Director  
9150 East Imperial Highway  
Downey, CA 90242

Respectfully submitted,



PHILIP L. BROWNING

Director



JERRY E. POWERS

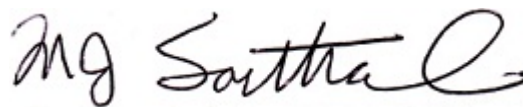
Chief Probation Officer

PLB:EM

LTI:EO:jr

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors



MARVIN J. SOUTHARD, D.S.W.

Director of Mental Health

ATTACHMENT A



**FORM AMENDMENT NUMBER <\_\_\_\_>**

**TO**

**WRAPAROUND APPROACH SERVICES – CFDA # 93.658**

**CONTRACT NUMBER <\_\_\_\_>**

**WITH**

**<\_\_\_\_\_>**

**AMENDMENT NUMBER <\_\_\_\_> TO  
WRAPAROUND APPROACH SERVICES CONTRACT  
CONTRACT NUMBER <\_\_\_\_>**

This Amendment Number <\_\_\_\_> (hereinafter referred to as "Amendment"), to Wraparound Approach Services Contract Number <\_\_\_\_>, (hereinafter referred to as "Contract") is made and entered into by and between County of Los Angeles, (hereinafter referred to as "COUNTY"), and <\_\_\_\_>, (hereinafter referred to as "CONTRACTOR"), on this \_\_\_\_ day of \_\_\_\_\_, 2014.

**WHEREAS**, the COUNTY and the CONTRACTOR entered into Agreement Number <\_\_\_\_>, which expires on October 31, 2014, for, Wraparound Approach Services; and

**WHEREAS**, the County is extending the term of this Agreement on a month-to-month basis, and increasing the maximum identified budget allocation for the six month extension;

**WHEREAS**, this Amendment is prepared pursuant to the provisions set forth in Part II, Standard Terms and Conditions, Section 7.0, Changes and Amendments; and

**NOW, THEREFORE**, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend Contract as follows:

1. Part I, UNIQUE TERMS AND CONDITIONS, Section **3.0, TERM AND TERMINATION**, Subsection **3.3**, is amended to add Subsection **3.3.1**, to read as follows:
  - 3.3.1 The term of this Contract shall commence on November 1, 2014, and shall continue through April 30, 2015 automatically on a month-to-month basis unless terminated earlier by 30 –day-advance written notice.
2. Part I, UNIQUE TERMS AND CONDITIONS, Section **4.0, CONTRACT SUM**, Subsection **4.6**, is amended to add Subsection **4.6.1**, to read as follows:
  - 4.6.1 A revised Budget is attached hereto and incorporated by reference herein as Exhibit A-2<\_>, Line Item Budget (Revised November 2014). CONTRACTOR represents and warrants that the estimates in Budget are correct in all respects, and services shall be delivered hereunder consistent with the estimates in the Budget.
3. Exhibit A-2<\_>, Line Item Budget, is added and incorporated as part of Exhibit A-2, Line Item Budget.

**ALL OTHER TERMS AND CONDITIONS REMAIN IN FULL FORCE AND EFFECT**

**AMENDMENT NUMBER <\_\_\_\_> TO  
WRAPAROUND APPROACH SERVICES CONTRACT  
CONTRACT NUMBER <\_\_\_\_>**

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Number <\_\_\_\_> to be subscribed on its behalf by the Directors of the Department of Children and Family Services, the Department of Mental Health, and the Probation Department's Chief Probation Officer. CONTRACTOR has caused this Amendment Number <\_\_\_\_> to be subscribed in its behalf by its duly authorized officers as of the day, month and year first above written. The persons signing on behalf of CONTRACTOR warrant under penalty of perjury that they are authorized to bind the CONTRACTOR.

COUNTY OF LOS ANGELES

CONTRACTOR

\_\_\_\_\_  
Name of Agency

By: \_\_\_\_\_  
Philip L. Browning, Director  
Department of Children and  
Family Services

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title \_\_\_\_\_

By: \_\_\_\_\_  
Marvin J. Southard, DSW, Director  
Department of Mental Health

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title \_\_\_\_\_

By: \_\_\_\_\_  
Jerry E. Powers, Chief Probation Officer  
Probation Department

\_\_\_\_\_  
Tax Identification Number

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL  
RICK WEISS, COUNTY COUNSEL

BY \_\_\_\_\_  
David Beaudet, Principal County Counsel

#	Wraparound Approach Services Contractors	Contract #
1	Alma Family Services	04-011-01
2	Amanecer Community Counseling Service	04-011-02
3	Hamburger Home, dba: Aviva Family and Children's Services	04-011-03
4	Bienvenidos Children's Center, Inc.	04-011-04
5	Child and Family Center	04-011-05
6	Child and Family Guidance Center	04-011-06
7	Childnet Youth and Family Services, Inc.	04-011-07
8	Children's Bureau of Southern California	04-011-08
9	Children's Institute, Inc.	04-011-09
10	Hathaway-Sycamores Child and Family Services	04-011-10A
11	Vista Del Mar Child and Family Services	04-011-10B
12	Counseling and Research Associates, dba: Masada Homes	04-011-11
13	D'Veal Corporation	04-011-12
14	FamiliesFirst, Inc., dba: EMQ FamiliesFirst	04-011-13
15	Five Acres - The Boys' and Girls' Aid Society of Los Angeles County	04-011-14
16	Florence Crittenton Services of Orange County, Inc.	04-011-15
17	Foothill Family Service	04-011-16
18	Gateways Hospital and Mental Health Center	04-011-17
19	Hillsides	04-011-18
20	Bayfront Youth and Family Services, dba: H.V. Group Home, Inc.	04-011-19
21	Institute for Multicultural Counseling and Education Services, Inc.	04-011-20
22	Los Angeles Child Guidance Clinic	04-011-21
23	Olive Crest Treatment Centers	04-011-22
24	Penny Lane Centers	04-011-23
25	Personal Involvement Center, Inc.	04-011-24
26	San Fernando Valley Community Mental Health Center, Incorporated	04-011-26
27	San Gabriel Children's Center, Inc.	04-011-27
28	South Central Health and Rehabilitation Programs	04-011-28
29	Special Service for Groups, Inc.	04-011-29
30	St. Anne's Maternity Home	04-011-30
31	Star View Children & Family Services, Inc.	04-011-31
32	Tarzana Treatment Center, Inc.	04-011-32
33	The Help Group Child and Family Center	04-011-33
34	The Village Family Services	04-011-34





STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
744 P Street • Sacramento, CA 95814 • [www.cdss.ca.gov](http://www.cdss.ca.gov)



EDMUND G. BROWN, JR.  
GOVERNOR

April 10, 2014

Mr. Eddie Ota, Section Manager  
Contracts Administration  
Department of Children and Family Services  
County of Los Angeles  
425 Shatto Place  
Los Angeles, CA 90020

Dear Mr. Ota:

**SUBJECT: APPROVAL OF ONE (1) SIX-MONTH EXTENSION OF THE CURRENT WRAPAROUND APPROACH SERVICES CONTRACTS**

The letter from the County of Los Angeles, Department of Children and Family Services (DCFS) dated February 24, 2014, requests the prior approval of the Department of Social Services (CDSS) for DCFS to extend of the current contracts for Wraparound Approach services for the period of November 1, 2014, through April 30, 2015. The recent DCFS correspondence at page 2 indicates the extension is necessary to allow for a change to the re-design, which includes a first year rate payment of \$2,100 and a second year rate payment of \$1,680 for the Medi-Cal eligible youth. The higher first year payment rate is in consideration of the newly selected Wrap Contractor's internal coaching and training to be completed during the transition year to "finalize Contractor's implementation of the County's Wraparound service delivery model." The details of the interest and involvement of the contractors, stakeholders, and departments appear to support the change in services for the first year.

Attachments A through E were submitted with the letter of request. They include the following:

1. Contract Budget Information (Attachment A) with the list of the current 34 vendors for the period of 5/1/2014 to 10/31/2014
2. The letter from CDSS dated November 5, 2012, (Attachment B) approving the use of the RFSQ process as an innovative method of procurement for the Wraparound services.
3. The letter from DCFS dated September 11, 2012 (Attachment C) requesting three items: a) Use of the RFSQ process for the future solicitation; b) Annual submissions of the Statement of Qualifications to obtain additional contractors; and c) A five (5) year contract term, awarded in 12 month increments for the resulting contracts.

4. The letter from the CDSS dated January 29, 2009 (Attachment D) approving the amendment of terms and the extension of the current Wraparound Services Contracts.
5. An unsigned AGN. No. dated April 28, 2009 (Exhibit E) regarding Amendment Item No. 24 implying that the wrap services contracts were approved by the Board of Supervisors.

CDSS assumes that the information provided in the attachments remains current and correct. In the future please restate the history of events in the request letter so that CDSS is not required to review attachments in total for relevant information. Such an approach will allow CDSS to expedite its response.

Page 2 of the correspondence addresses the rate payments to the contractors under the new RFSQ, though a youth may be committed to a juvenile facility or hospitalized for under 30 days. CDSS confirmed with the Wraparound Program personnel that the flexibility within the program allows for payments even though a specific youth may be committed to a juvenile facility or hospitalized for under 30 days.

The justification to extend the current Wraparound Approach Service Agreements for six months exists within page 3 of the correspondence. It is the CDSS Manual of Policies and Procedures (MPP) Section 23-622.1 (sic), which allows for the use of one (1) six-month extension if the County is unable to renegotiate the contract for the extended term. It appears that the County was unable to renegotiate the current agreement for an extended term pursuant to the MPP Section 23-622.2. Therefore, CDSS approves the request for the additional six-month period to complete the solicitation process for the new RFSQ for the Wraparound Approach Services.

Please contact me directly at [Deborah.Pearce@dss.ca.gov](mailto:Deborah.Pearce@dss.ca.gov) or (916) 654-1871 for any questions regarding this matter.

Sincerely,

A handwritten signature in blue ink that reads "Pearce".

DEBORAH PEARCE, Chief  
Contracts and Purchasing Bureau